



My Perfect-IT Limited

Read me file for Product **Pipsa Due Diligence Process & Systems Audit (Pipsa)**

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## CONTENTS

The Pipsa download file is a compressed ZIP file and contains:

- The product installation file : PipsaSetup.exe
- A comprehensive user guide that contains instructions on how to use Pipsa.
- A windows theme file to use if you find that your screen resolution is not optimum when running the product (XP only)

## License

This is the **SINGLE** User License and as such you may only install this once for each License and Serial Code that you have purchased. Please note that there are no exceptions to this rule. Copying and then using the copies of commercial software, without legitimate licenses is a criminal offense and is a copyright infringement. Any discovery by My Perfect-IT Limited that illegal use of our products i.e. illegal copying/use will result in us pursuing the offender to the fullest extent of the law, which can result in large fines and /or custodial sentences under current legislation.

## INSTALLATION

You should extract the files from the **zip** file into a convenient directory on your hard disk.

Now you should double-click the product installation file (**PipsaSetup.exe**) and the installation procedure will start and guide you through the process.

## Activation

When you use Pipsa for the first time you will be presented with a Licensing screen. Here you will be prompted to enter your serial code. Your serial code is contained within the email we sent to you which enabled you to download this installation pack. You should cut & paste this serial number from the email and put it into the field (input box) shown on this licensing screen.



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## HELP FILES and WINDOWS 7

Our products were developed using context sensitive help, (saves you from having to search every time you want help

- it means we have put the exact help you need, related to the activity you are currently performing, at your fingertips immediately, saving you time and ensuring you get the specific help you need when you need it.

(Of course our help file does have fully comprehensive searching facilities should you ever need them).

Starting with the release of Windows Vista and continuing in Windows 7, Microsoft does not ship the Windows Help program (winhlp32.hlp) as a feature of Windows.

If you are using Windows 7, In order to use our context sensitive help file (highly recommended) you must first download and install the program (WinHlp32.exe) from the Microsoft Download Centre

This is quite simple to do and in most cases you will be prompted to do this automatically by the Windows 7 operating system the first time you click the help button when using Pipsa.

To download the required file copy and paste the link below into your internet browser

<http://www.microsoft.com/downloads/details.aspx?FamilyID=258aa5ec-e3d9-4228-8844-008e02b32a2c&displaylang=en>

and then follow the instructions given.

\* Note: There are two versions of the winhlp32.exe available for Windows 7. Microsoft do supply instructions to determine which version of windows 7 you are running ((64 bit or 32 bit(X86)), so please follow them to ensure you download the correct version of the winhlp32.exe file for your computer.

You only need to download and install the winhlp32.exe file ONCE.



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## USING OUR PRODUCTS AS ADMINISTRATOR IN WINDOWS 7 VERSIONS

Full instructions on how to set up administrator rights are included in the Product User Guide provided with each download

If you have any problems with installing or using our products please use the Contact us facility on our website to let know and we will respond to you as soon as possible.

[www.myp perfect-it.co.uk](http://www.myp perfect-it.co.uk)

- *'Please NOTE that having accepted the End User Licence Agreement (EULA) when you purchased our product online, you are therefore aware of all the Warranties (Section 7), Confidentiality (Section 8) and Copyright (Section 9) protection you have signed up to'.*
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