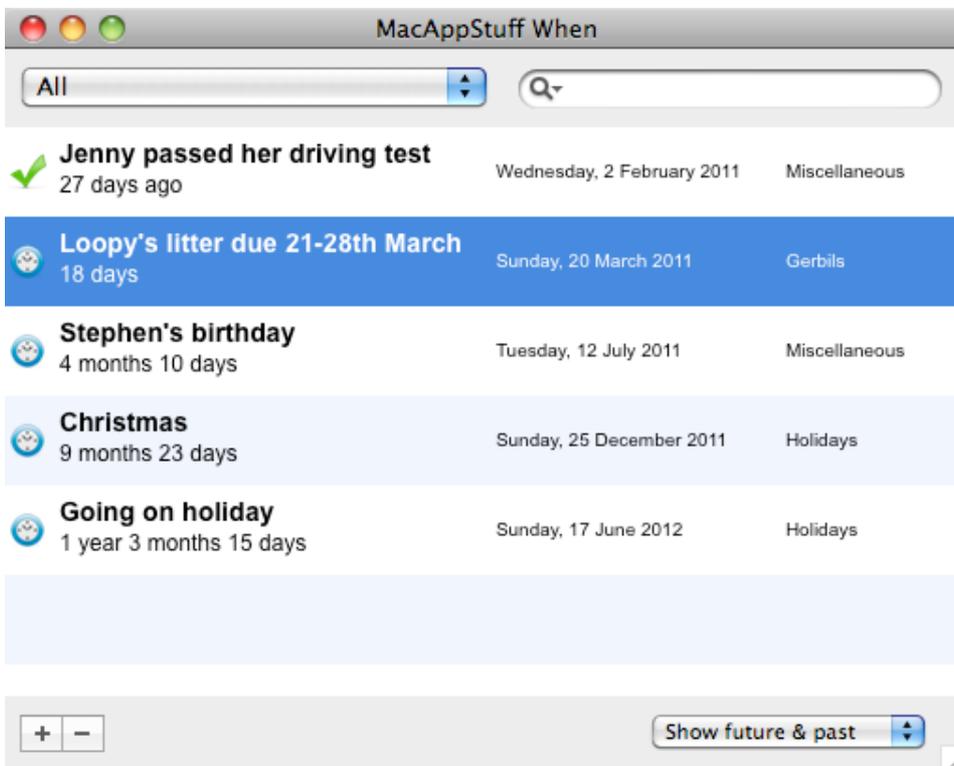




# MacAppStuff When User Manual

## Contents

- [Introduction](#)
- [Commands](#)
- [Preferences](#)
- [Trial limitations](#)
- [How to buy](#)
- [License agreement](#)
- [Limited warranty](#)
- [Contact](#)



## Introduction

MacAppStuff When lets you keep a list of events and shows you when they are due, or in the case of past events when they occurred. When you start the app it can alert you of events due within a specified number of days.

You can configure the app to start when your Mac starts, and it resides in the dock. You can also make the app's window hide on start up (just click it's dock icon to show it again). Furthermore, the number of events due within a specified number of days can be shown as a badge on the app's dock icon.



Events consist of a date, description, some notes, a category and the number of days you would like to be alerted prior to the event occurring. In the list, events can be filtered by category using the popup menu at the top left of the screen, and similarly filtered by using the search box (top right). When using this search box, the description and notes field are used in the search.

Furthermore, you can display future or past events only using the popup menu at the bottom right of the screen.

When you close the app by clicking on the red icon (top left of window) the app doesn't really quit, it hides in it's dock icon. Show the app again by clicking on the dock icon. This feature allows you to start the app when your Mac starts by hide it away in the dock (see Preferences).

## Commands

This section discusses the various button and menu commands, where applicable. Along with the main menu (available at the top of the screen in the menu bar), you can right click on the list for a popup menu.

### Creating a new event

To create a new event use the plus button (bottom left of screen) or "Create a new event" from the File menu (CMD+N).

You must supply a date and description, and a category. Notes and Alert days are optional (enter -1 in the Alert days edit box for no alert. Alerts do not occur for events set in the past.

### Editing an event

Select the event and either double-click on it, or select "Edit event" from the File menu (CMD+E)

### Deleting and event

Select the events you want to delete and either click the minus button (bottom left of screen) or choose "Delete event" from the File menu (CMD+D)

### Managing categories

You can add, edit and delete categories using the category manager (CMD+M) from the main screen, or the "Manage" button on the add/edit event screen.

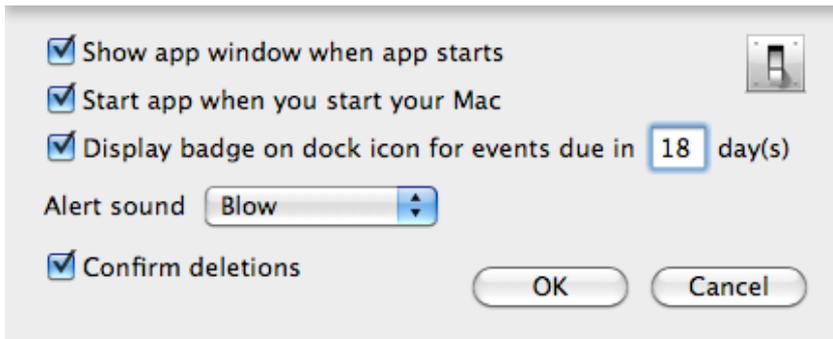
To add or remove categories from the list, click the plus or minus button respectively. When you add a category you can edit it in the list by typing the desired name. Similarly, you can edit other categories by clicking on them until they become editable.

Renaming a category will not rename the category already assigned to any events you have created. Similarly, deleting a category will mean any events assigned to it will still 'belong' to that category. You will have to edit those events yourself. Deleted categories will also not show in the filter menu.

### **Update the dates in the event list**

While dates are updated when you start the app or un-hide it from the dock, you can manually update them by selecting "Refresh the list" from the File menu (CMD+R).

## **Preferences**



### **Show app window when app starts**

When checked, the app's main window is shown whenever you start the app, otherwise it remains hidden and has to be opened via the menu bar drop down menu.

### **Start app when you start your Mac**

When checked, the app will start whenever your Mac is turned on.

### **Display badge on dock icon for events due in 'x' days**

Will display the number of events due in the specified days on the app's icon in the dock. This value is updated whenever you open the app (either from fresh or from its 'hidden' state by clicking the dock icon), or when you manually refresh the list.

### **Alert sound**

Choose the sound to use when an alert is displayed.

### **Confirm deletions**

Will ask you confirm the deletion of events from the list.

## **Trial Limitations**

The trial is designed to run for 14 days. After this time you will either need to purchase a license from our website (see below), or remove it from your computer. The trial will add the word TRIAL to each description in the list.

## **How to buy**

If you are truly satisfied with the software and have fully evaluated it for 14 days, you can purchase a license online from our website (go to the product page and click the Buy button).

PayPal handle our payments. You need a working email address to purchase the software. Once you have made your purchase, you will receive an email from PayPal confirming the transaction, and an email from us (usually within 24 - 48 hours) which will include your license and a download link to the software.

Your license becomes void if it is used by someone else to activate the software, if a refund is issued or your payment is fraudulent.

Our website (<http://www.macappstuff.com/help.aspx>) contains full details regarding licenses.

## License Agreement

MacAppStuff grants the customer a non-exclusive and non-transferable license to use MacAppStuff When™ (the "software") as long as the customer complies with the terms of this agreement. With a single-computer license you may use one (1) copy of the software on one computer. A multi-computer license may be purchased to allow the software to be used on more than one computer.

The MacAppStuff When documentation and the software are copyrighted and all rights are reserved. The software and documentation are subject to change without notice. The software and documentation may not, in whole or in part, be copied, photocopied or reproduced without written consent from MacAppStuff, although you may make copies of the software for backup purposes only. You may not loan, rent or license the software or the documentation.

## Limited Warranty

MacAppStuff makes no warranties, either express or implied, that the software will meet your requirements, that operation of the software will be uninterrupted or error free, or that all software errors will be corrected. In no event will MacAppStuff or the author be liable for direct, indirect, special, incidental, or consequential damages resulting from any defect in the software or manuals, even if they have been advised of the possibility of such damages.

## Contact

If you have any questions about this product please contact us:

Email: [support@macappstuff.com](mailto:support@macappstuff.com)

Or visit our website:

<http://www.macappstuff.com>