

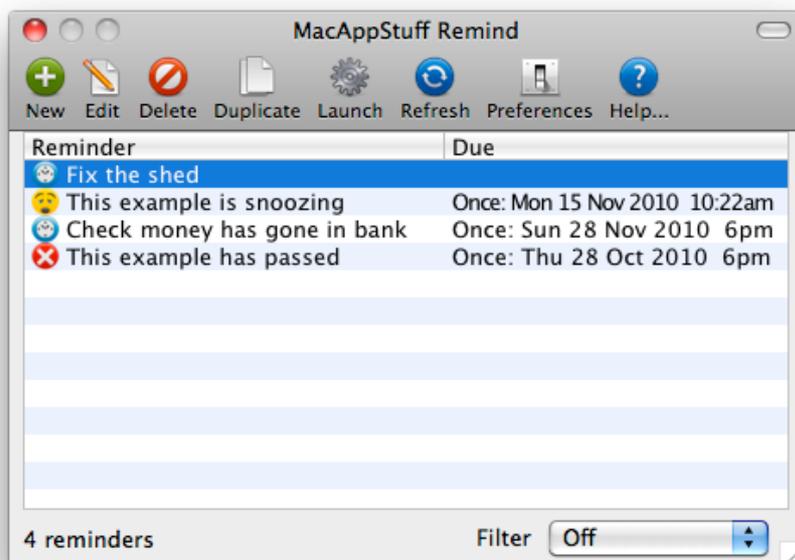


MacAppStuff Remind

User Manual

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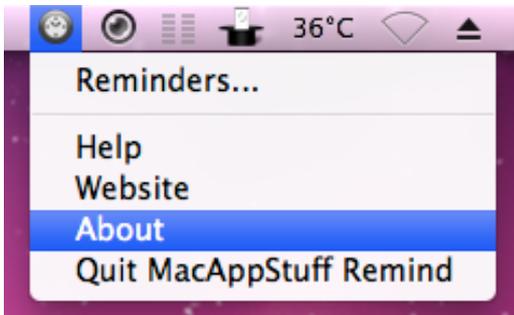
Introduction

MacAppStuff Remind is a place to store a list of all your things to do. Each entry can have a date and time assigned to it when the application will display the entry to you. When this happens you can acknowledge the reminder or select snooze and be reminded of it again few minutes later.

For ease of use, the application can start automatically when your Mac starts, and your reminders displayed (see Preferences). You can access the application's menu by clicking on the application's icon in your menu bar (icon is shown far left in the screenshot below).



The application's menu looks like this:



You can also password-protect your reminders for added security (see Preferences).

Reminders are displayed with perpetual ones first (that is, reminders which do not have dates/times assigned to them) followed by once-only, hourly, daily, weekly, monthly and yearly reminders (sorted by due date). Reminders that have past are shown with a red dot next to them.

You can filter reminders by their remind state (none, once-only, hourly, daily, weekly, monthly, yearly) using the filter pop-up menu bottom right of the application window.

To close the reminder window (but not the app) click on the window's red close button (top left). You can re-open it by selecting "Reminders..." from the menu accessed by clicking on the application's icon in your menu bar (shown far left, below).



Commands

New

Create a new reminder (see appropriate section in this manual).

Edit

Edit's the selected reminder.

Delete

Deletes the selected reminders from the database. To confirm deletions make sure you select the option "Confirm the deletion of reminders" in Preferences.

Duplicate

Makes a duplicate (copy) of the selected reminder.

Launch

Open's the file and/or URL associated with the selected reminders. You can select multiple reminders if desired.

Refresh

Updates the reminder list, and displays any past reminders with a red dot next to them.

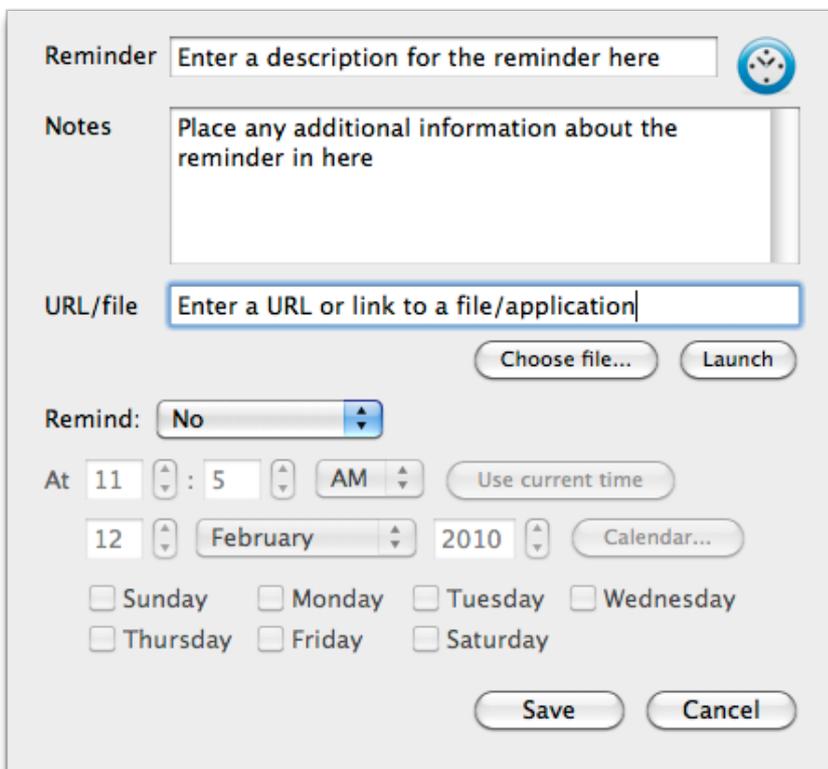
Pop-up menu

Right-click on the reminder list for a pop-up menu which has similar commands to the toolbar but with the addition of “Remove past once-only reminders” which will delete once-only reminder that have expired time-wise.

Creating a reminder

Click “New” on the toolbar to display the input dialog where you can create or edit reminders.

Supply a description for the reminder, and add any detail in the ‘Notes’ section. If you want to link to a file on a local disk or to a URL, enter the details in the ‘URL/file’ edit box. You can browse for files using the “Choose file” button. The “Launch” button will open the specified file, or the URL in the default web browser (some browsers using a ‘private browsing’ feature may not allow the URL to be opened).



The image shows a dialog box for creating a reminder. It has a title bar with a clock icon. The dialog is divided into several sections: 'Reminder' with a text input field containing 'Enter a description for the reminder here'; 'Notes' with a larger text area containing 'Place any additional information about the reminder in here'; 'URL/file' with a text input field containing 'Enter a URL or link to a file/application', and two buttons: 'Choose file...' and 'Launch'; 'Remind:' with a dropdown menu set to 'No'; 'At' with time and date controls. The time is set to 11:05 AM, with a 'Use current time' button. The date is set to 12 February 2010, with a 'Calendar...' button. Below the date are checkboxes for each day of the week: Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, and Saturday. At the bottom are 'Save' and 'Cancel' buttons.

Optionally, if you want to be reminded of this event, choose one of the options from the ‘Remind’ pop-up menu.

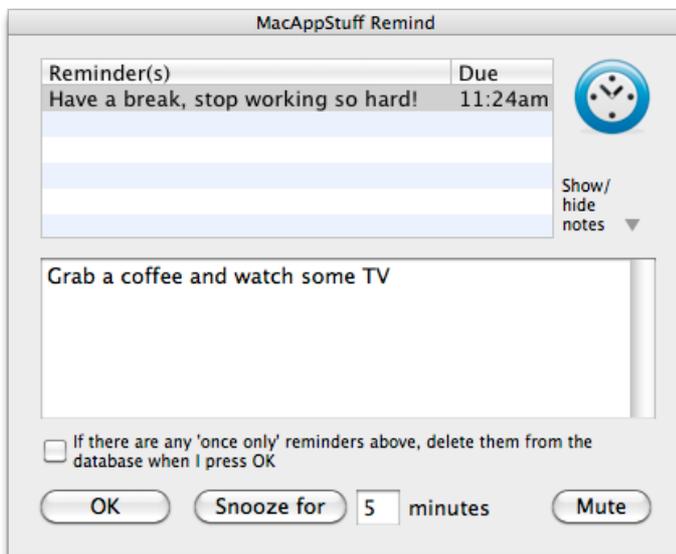
- Once only – Enter a time and date. The reminder alert will occur on that date and the time specified. It will not be repeated.
- Hourly – Enter a value in the minutes edit box. The reminder alert will occur on those minutes past each hour.
- Daily – Enter a time and place a check-mark next to the days of the week you want the reminder alert to occur.
- Weekly – Enter a time and a numerical day in the day portion of the date controls. The reminder alert will occur every week from that date.

- Monthly – Enter a time and a numerical day in the day portion of the date controls. The reminder alert will occur every month on that date. If the month contains less days than that specified, the reminder will not occur.
- Yearly – Enter a time, a numerical day and select a month. The reminder alert will occur every year on that date. If the month contains less days than that specified, the reminder will not occur.

The “Now” button populates the time controls with the current time. The “Calendar” button allows you to pick a date from a pop-up calendar.

The Alert window

When reminder alerts are shown, they are displayed in a dialog window as a list. So, a number of reminders that might occur at the same time (or thereabouts) are displayed together. The same applies for any reminder that passes while the alert window is still open. They will be added to the top of the list.



You can choose to have a sound played when a reminder alert occurs (select a built-in sound from the Preferences dialog or have it spoken out (Mac or Windows, not available on Linux)).

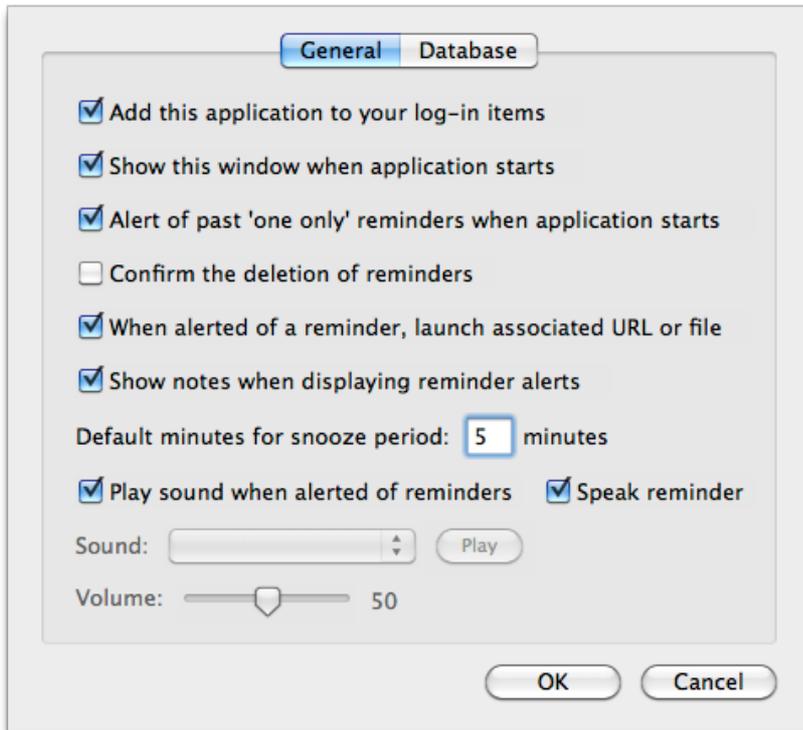
Clicking on the disclosure triangle (next to the word “Notes”) will show/hide the notes for the selected reminder (you have to click on a reminder to view its notes).

You acknowledge reminders by clicking the “OK” button. This will close the alert window. Checking the “Delete any once-only reminder(s)...” check box will do exactly as it says, it will delete any once-only reminders when you click “OK”. Otherwise, if left unchecked, the reminders will remain in your main reminder list until you manually remove them. Leaving them in your list gives you the opportunity to view any notes associated with the reminders (select “Edit” from the toolbar to view the notes) or edit the date/time to re-use the reminder.

If you’re busy and don’t want to deal with the reminder alert, you can click “Snooze for” and the alert will re-appear after the number of minutes specified.

Preferences

Allows you to configure the application, set/remove the master password for the database, and perform various database maintenance.



Add this application to your log-in items

When checked, the application will start when you start your Mac.

Show this window when application starts

When checked, shows the main window (reminder list) whenever the application is run.

Alert me of past reminders when application starts

When you start the application, you will be notified of reminders which have passed (but never been acknowledged by pressing OK on the alert window). This is useful for events that passed while your Mac or the application has been switched off.

Confirm the deletion of reminders

When checked, you will be asked to confirm the deletion of reminders from the database.

When alerted of a reminder, launch associated URL or file

When you are alerted of a reminder, any URL (or file/app) you might have assigned to it (in the edit window) will be launched.

Show notes when displaying reminder alerts

Will always display the notes of reminders when you are notified of reminders. Otherwise you have to click the disclosure triangle on the reminder alert window to view the notes.

Default minutes for snooze period

Enter a value between 1 and 59. This value will appear when a reminder alert is displayed, and you can choose to accept it or alter it before pressing the "Snooze" button.

Play sound when reminder dialog shows

Choose to have the reminder spoken out to you or have a pre-defined sound played when a reminder alert occurs. Spoken reminders work providing the speech software is installed. You can define the volume of the sound played using the slider provided (this does not apply to spoken reminders).



Master password

Allows you to set or remove a master password. This is optional, can be used to protect the database. If you create a master password you will be asked for it when you run the application and when you open the main window using the “Reminders…” option from the application’s menu.

To create a master password click on the “Set” button, enter the current master password (if there is one) and enter a new password then click “OK”. To remove a master password click the “Remove” button and supply the current password and click “OK”.

If you forget the master password you will not be able to access your reminders.

Location of database

Allows you to change the folder where the reminders database is stored.

Defrag

Removes all deleted records and wasted space from the database, reducing its size and increasing its access speed.

Backup

Allows you to create a duplicate of the reminders database in another location, as a backup.

Trial Limitations

The trial is designed to run for 14 days. After this time you will either need to purchase a license from our website (see below), or remove it from your computer. The trial is limited in that you can only create 3 reminders.

How to buy

If you are truly satisfied with the software and have fully evaluated it for 14 days, you can purchase a license online from our website (go to the product page and click the Buy button).

PayPal handle our payments. You need a working email address to purchase the software. Once you have made your purchase, you will receive an email from PayPal confirming the transaction, and an email from us (usually within 24 - 48 hours) which will include you're your license and a download link to the software.

Your license becomes void if it is used by someone else to activate the software, if a refund is issued or your payment is fraudulent.

Our website (<http://www.macappstuff.com/help.aspx>) contains full details regarding licenses.

License Agreement

MacAppStuff grants the customer a non-exclusive and non-transferable license to use MacAppStuff Remind™ (the "software") as long as the customer complies with the terms of this agreement. With a single-computer license you may use one (1) copy of the software on one computer. A multi-computer license may be purchased to allow the software to be used on more than one computer.

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Contact

If you have any questions about this product please contact us:

Email: support@macappstuff.com

Or visit our website:

<http://www.macappstuff.com>