

Copy the downloaded folder to a CD if you wish to install CapInvest on several PC's or transfer the folder via the network to other PC's on which CapInvest is to be installed.

### **INSTALLING CAPINVEST**

To install CapInvest on a PC, open the CI Installer Folder – you will find three files inside double-click 'setup.exe' - this will launch the installation program - accept the default suggestions made by the installer, including default installation location, and wait for the installation process to be completed.

### **LAUNCHING CAPINVEST**

After installation is completed, go to Start Menu / All Programs where you will find a new item 'Vish Tumu Associates' - against this item, you will find a listing for CapInvest - click this item to launch CapInvest.

If you receive an Excel message asking whether Macros should be on or off, select **ON** - Macros need to be ON as otherwise, the Visual Basic procedures will not work.

CapInvest will launch and will auto-activate itself on a fully-functional basis for the trial period of 22 days - this trial period can easily be extended via a small program.

After auto-activating itself, CI will take you to the login center - click the Red Button to log in - type the default password of 1000 - you will be taken to the main command center.

You will see 4 Leasing Modules on the right side of the screen and 3 non-leasing modules on the left side of the command center.

To get started, click any of the Modules to inspect - you can return to the main command center by clicking the backward pointing arrow - the crooked arrow at the bottom of the screen is to exit the system altogether.

Each module has a 'Help' button that you may click to display screen shots of a module with comments on the function of each item on the screen.